

# Estates at 32nd Street

# Architectural Request

*Please refer to the current Association Rules and Guidelines before submitting this form.*

## Application Procedure

The following information must be included in each application:

- Application Form completed and signed; additional copies can be obtained from the Association's Management Company.
- Plot Plan – A site plan indicating dimensions relating to the existing dwelling and property lines (setbacks, etc.) and the Improvement proposed to be installed.
- Elevation Plans – Plans showing finished appearance of the Improvements in relation to the existing dwelling and property lines.
- Specifications – Description detailing materials to be used with color samples attached; drawing or brochure of structure indicating dimensions and color. The ACC may require you to submit physical samples of colors and/or materials.

Applications and plans must be submitted to:

**Estates at 32nd Street Community Association  
c/o Management Company**

**It is the Property Owner's responsibility to ensure that any proposed construction is coordinated with, and where applicable, approved by all county, local, state and federal government agencies. The ACC, the Management Company and the Association assume no responsibility for obtaining these reviews, approvals or permits. An approval by the ACC does not indicate or imply the request complies with local zoning or building code requirements. The Design Guidelines are independent of the obligation of Owners to comply with all applicable laws, ordinances, codes and regulations. If any plans require approval by the City of Mesa for building permits, a copy of the approved plans must be provided to the ARC upon approval by the City of Mesa.**

**Estates at 32nd Street**  
**Architectural Approval Request Form**

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If you require more space or have further details, please include them as an attachment on a separate page. Also, please submit all sketches, drawings, photos and sample material brochures related to the proposed change along with paint color samples (if applicable). Once you mail, email, deliver, or otherwise submit your improvement for review by the Architectural Committee to Legacy Community Partners, you will receive an "Acknowledgement" of receipt of your submittal by Legacy Community Partners within five (5) business days. If you do not receive this Acknowledgement letter within the five (5) business days, please contact us immediately. Do not start work without approval as you may be required to remove changes of improvements at your own cost. You may submit your form by email to : **eric@lcpaz.com**

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Date: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Summary of Architectural Request: \_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

Dimensions: \_\_\_\_\_

Materials: \_\_\_\_\_

Location: \_\_\_\_\_

Colors: \_\_\_\_\_

Vendor/Contractor: \_\_\_\_\_

Approximate Start Date: \_\_\_\_\_ Approximate Completion Date: \_\_\_\_\_

**The Property Owner agrees to the following: (1) Provide positive drainage away from their home, walls and neighboring properties including Common Areas, if applicable; (2) The Property Owner agrees to maintain the improvement, if approved by the Architectural Committee; and (3) The Property Owner agrees to comply with all City, County and State laws/ordinances/codes/etc. and must obtain all required permits.**

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signing Date

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**FOR BOARD USE ONLY**

Date Received by Architectural Committee: \_\_\_\_\_ Date of Decision: \_\_\_\_\_

Resubmit with following: \_\_\_\_\_

Approval: \_\_\_\_\_ Disapproval: \_\_\_\_\_

Comments: \_\_\_\_\_

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